



St Mary's School, Gerrards Cross

Teacher of Geography

Part-time. Approx. 0.5 from September 2019

St Mary's is a vibrant independent school for girls aged from 3 to 18 years, conveniently located minutes from the M40 and M25 and five minutes walk from Gerrards Cross station (20 minutes from London Marylebone). Founded in Kensington in 1872, the school moved to its present site in 1942. It is a happy, academic environment in which girls thrive in relatively small classes of up to 16. Examination results are excellent with over 95% achieving five or more GCSE's at grade A*-C (9-4) and nearly all of the Sixth Form go to courses of their choice at university.

The Department

All girls in Senior House study Geography, until the end of Year 9 in mixed ability classes. It is then a popular option subject at both GCSE and A Level. Examination results are very good with over 70% of the girls attaining a Level 6 or better at GCSE and in five of the last six A Level cohorts all girls attained an A*-B.

There is a large, bright, well-equipped specialist geography room with an interactive screen, where all students have at least one lesson per week. Next year there will be 45 Geography lessons taught in Senior House, however, annually this number is variable depending on option choices. This means that the number of lessons taught by the part-time member of staff may vary.

At both GCSE and A Level the new AQA specifications are studied. Currently, the option topics taught at A Level are Coastal systems and landscapes, Hazards and Population and the environment. The choice of option topics in the future can be changed to suit a candidate's expertise.

The Post

This is an opportunity for an enthusiastic and able Geography graduate to join a strong department and work alongside a full time Geographer, who has been Head of Humanities since 2016. An interest in fieldwork is essential as each KS3 year group experience one day in the field and Year 10 have a compulsory four day residential fieldtrip to collect data for the GCSE fieldwork component of Paper 3. The successful candidate must be prepared to be involved in the organisation and accompanying of these visits. They will also ideally have experience of teaching the new specifications and be able to offer Human Geography at A Level.

We are looking for a talented and passionate geographer whose approach to teaching is a flexible one. A sense of fun, a readiness to respond to pupils' individual needs and a commitment to the school including a willingness to participate in co-curricular activities are qualities that we value highly. It is expected that the person will be willing to work as part of a

team, sharing resources and assisting with the smooth running of the subject, they will also be expected to attend regular departmental and staff meetings. There is a requirement for all staff to attend the annual Saturday morning Speech Day in July and the School's Open Morning in the Autumn Term.

General responsibilities

- To plan, prepare and teach lessons as required by the department.
- To set homework and mark written work regularly according to the Marking Policy and ensure that the correct procedures are followed if work is missing, incomplete or late.
- To set, supervise and mark school examinations and coursework for public examinations.
- To assess, record and report on the development, progress and attainment of pupils and to communicate this information to parents via written reports and parents evenings. To provide written information for the UCAS and other similar forms when required.
- To consult with the Head of Department or Subject Leader about any problems occurring over academic matters, such as aspects of the curriculum or the syllabus for GCSE or A Level.
- To keep records of attendance at lessons as required.
- To invigilate public examinations as required
- To keep records of books distributed.
- To review methods of teaching and programmes of work and participate in arrangements for further training and professional development.
- To contribute to extra-curricular activities.
- To maintain good order and discipline among pupils and safeguard their health and safety.
- To liaise with Form Tutors or Heads of Department or Head of Key Stage about serious discipline problems or any other difficulties pupils may cause, or appear to be having.
- To attend Departmental, Staff, Parents and INSET meetings.
- To attend assemblies.
- To provide cover for absent staff.
- To carry out any other duties which may be reasonably requested by the Headmistress from time to time to ensure the effective running of the school.