

## EYFS PERSONAL CARE POLICY

### CONTENTS

AIMS.....	1
WIDER REFERENCES.....	1
RELATED POLICY.....	1
EQUALITY – ACHIEVING SELF CARE.....	2
HEALTH AND SAFETY.....	2
FACILITIES.....	2
PARTNERSHIP WORKING .....	2

### MONITORING AND REVIEW

Staff Responsible	Head of Pre-Prep
Reviewed by	SLT
Approved by	SLT
Frequency of Review	Annually
Date of Last Review	November 2024
Date of Next Review	November 2025

The School refers to all staff and students in St Mary's School, which includes the Early Years/Foundations Stage (EYFS), Prep (Years 1-6), Senior House (Years 7-11) and the Sixth Form (Years 12-13).

The term 'parent' refers to those who have parental responsibility for a child.

### AIMS

- To meet the needs of children with delayed personal development in the same way that we meet the needs of children with any other form of delayed development.
- To support all children in their day to day personal care needs.

### WIDER REFERENCES

This policy operates within a wider national framework, which includes:

- EYFS Statutory Framework
- Equality Act 2010

### RELATED POLICY

This policy should be read in conjunction with:

- Safeguarding Policy

- Admissions Policy
- EYFS Policy
- Equal Opportunities Policy
- SEND Policy
- Safer Recruitment Policy

## EQUALITY – ACHIEVING SELF CARE

We believe children should not be excluded from any activity solely because of incontinence and that every child's needs should be considered on an individual basis.

The Equality Act provides protection for anyone who has a physical, sensory or mental impairment that has an adverse effect on their ability to carry out normal day-to-day activities. The effect must be substantial and long-term. It is clear therefore that anyone with a named condition that affects aspects of personal development must not be discriminated against. It is also unacceptable to refuse admission to other children who are delayed in achieving continence. Delayed continence is not necessarily linked with learning difficulties.

## HEALTH AND SAFETY

Statement of procedures to be followed for nappy changing:

- Staff to wear disposable gloves while dealing with the incident
- Soiled nappies to be double wrapped and placed in bin
- Hot water and liquid soap available to wash hands as soon as the task is completed
- Paper towels available for drying hands

Parents must ensure that until they are continent, children wear nappies or protective underwear in order to prevent urine and/or faecal contamination of the school furnishings etc. Otherwise, this could be a source of infection for other children and staff.

## FACILITIES

Children will be changed in the toilet area and staff will ensure that privacy and dignity can be maintained.

To ensure that staff follow correct procedures, the following guidelines will be followed:

- Changing will take place in the toilet area
- The normal child protection policy will be applied if a member of staff notices marks or injuries
- In case of the child becoming unduly distressed, parents will be contacted
- Another member of staff will be close by and aware that a child is being changed
- A log is kept of personal care incidents.

## PARTNERSHIP WORKING

Where necessary a planned programme of care will be worked out in partnership with:

- The child's parents

- Any relevant health care professionals

This will include the parents:

- providing the school with spare nappies, nappy sacks, barrier cream and changes of clothing
- understanding and agreeing the procedures that will be followed when their child is changed in school – including the use of any cleanser or application of any cream
- agreeing to inform the school should the child have any marks/rash
- agreeing to collect the child from the school should they show symptoms of diarrhoea or similar indications of ill health
- agreeing to review arrangements should this be necessary

This will include the School:

- Agreeing to change the child should they soil themselves or become uncomfortably wet
- Agreeing how often the child would be changed should the child be staying for the full day